



REGIONAL OFFICE OF EDUCATION

Grundy ❖ Kendall Counties

REQUEST TO INSPECT AND/OR COPY RECORDS

Date:

To: Freedom of Information Officer
c/o Grundy/Kendall Regional Office of Education
1320 Union Street
Morris, IL 60450
815.941.3247
foia@roe24.org

I hereby request to inspect copy* the following records:

(Please describe requested records as specifically as possible, attaching additional page if necessary.)

*There is no copying fee for the first 50 black and white standard-sized copies. The fee for additional copies is \$0.15 per page. Actual cost will be charged for copies of documents not of standard size, and for the recording of medium when applicable.

Are you requesting a waiver or reduction of copying fees? YES NO

If yes, what is the purpose of this request?

Is this request for a commercial purpose? YES NO

Requester's (printed) name:

Requester's signature:

Requester's address:

Requester's phone number:

Requester's e-mail address:

(Please check if applies) I do not want my address published as part of the online FOIA posting.

MORRIS OFFICE

1320 Union Street ❖ Morris, IL 60450

Phone: (815) 941-3247 ❖ Fax: (815) 942-5384

YORKVILLE OFFICE

109 West Ridge Street ❖ Yorkville, IL 60560

Phone: (630) 553-4168 ❖ Fax: (630) 553-4152