

Teacher and Principal/Assistant Principal Performance Evaluation Qualifications

Use the information below and corresponding timelines to determine if an individual is qualified to conduct performance evaluations for teachers and/or principals and assistant principals.

Initial Training

Individuals who are new to evaluating teachers and principals/assistant principals must complete an initial training. No individual should conduct a performance evaluation without having completed an initial training. View the “evaluator qualifications” section of an individual’s Educator Licensure Information System (ELIS) account to determine if they have completed the required training.

Teacher evaluators must meet ONE of the following requirements:

- Prior to January 1, 2019:** Have all five Growth Through Learning modules in the Evaluator Qualifications section of ELIS.
- On or after January 1, 2019:** Have successfully completed AA No. 2001.*

Principal/assistant principal evaluators must meet ONE of the following requirements:

- Prior to January 1, 2019:** Have all five Growth Through Learning modules listed in the Evaluator Qualifications section of ELIS.
- Between January 1, 2019, and August 31, 2020:** Have completed AA No. 1865* and AA No. 3001* OR AA No. 3002.* (May have been recorded as AA 2000 in ELIS.)
- Between September 1, 2020, and December 31, 2020:** Have completed AA No. 1865 and AA No. 3000. (May have been recorded as AA No. 2000 in ELIS.)
- Between January 1, 2021, and June 30, 2024:** Have completed AA No. 2000.*
- On or after July 1, 2024:** Have completed AA No. 4050.

**Educators must have successfully completed the Application Dissemination/Assessment of the respective Administrators’ Academy to become legally qualified, receive the appropriate evaluator qualification in ELIS, and receive full Administrators’ Academy credit. Those who do not successfully complete the Application Dissemination/Assessment will receive professional development hours/credits only.*

Retraining

An individual is qualified to conduct performance evaluations through the **end of their next license cycle after the license cycle in which they completed the initial training.** The individual must complete retraining prior to June 30 of the last year of that license cycle to retain the evaluator qualification.*

Retraining for principal/assistant principal evaluators is due by June 30 of the last year of the next renewal cycle after the evaluator completes the **initial training.**

Retraining for teacher evaluators is due by June 30 of the last year of the next renewal cycle after the evaluator completes the **initial training.**

Specific courses that satisfy **retraining** are listed below.

Teacher Evaluator (One course is needed from both categories.)		Principal/Assistant Principal Evaluator (Effective July 1, 2024.)
Professional Practice	Student Growth	Professional Practice/Student Growth
Choose one: No. 1448 No. 1451 No. 1452 No. 1801	Choose one: No. 3000 No. 4114	Required: No. 4050

Course Descriptions

Current course descriptions are listed below.

Teacher Evaluator Initial Training			
Course No./Title	Course Content	Intended Audience	Requirements Met
AA 2001 Illinois Performance Evaluation – <i>Initial Teacher Evaluation Training</i>	This two-day course will cover all aspects of evaluation, including teacher professional practice and student growth data.	Individuals who have never been qualified to evaluate teachers in the state of Illinois.	Upon successful completion, the educator will be qualified to evaluate licensed teachers.
Teacher Evaluator Retraining			
Course No./Title	Course Content	Intended Audience	Requirements Met
AA 1448 Teacher Evaluator Skill Building for Previously Qualified Teacher Evaluators: Danielson Domains 2 & 3 <i>For retraining in the area of professional practice.</i>	This one-day course focuses on applying the Danielson evaluation rubric for Domains 2 & 3 to a high degree of accuracy and inter-rater reliability while controlling for bias in the evaluation process.	Individuals who need to complete retraining to evaluate teachers.	Upon successful completion, the individual will have satisfied the requirement for retraining in professional practice. This AA must be paired with a student growth academy. (Please refer to the previously listed tables.)

<p>AA 1451 For retraining: Teacher Evaluator Skill Building for Previously Qualified Teacher Evaluators: Danielson Domains 1 & 4</p> <p><i>For retraining of teacher evaluators in the area of professional practice.</i></p>	<p>This one-day course focuses on applying the Danielson evaluation rubric for Domains 1 & 4 to a high degree of accuracy and inter-rater reliability while controlling for bias in the evaluation process.</p>	<p>Individuals who need to complete retraining to evaluate teachers.</p>	<p>Upon successful completion, the individual will have satisfied the requirement for retraining in professional practice. This AA must be paired with a student growth academy. (Please refer to the previously listed tables.)</p>
<p>AA 1452 Teacher Evaluator Skill Building for Previously Qualified Teacher Evaluators: Designing Data Driven Professional Development Based on Summative Evaluation</p> <p><i>For retraining of teacher evaluators in the area of professional practice.</i></p>	<p>This one-day course focuses on analyzing teacher evaluation data for the purpose of identifying professional needs of all faculty, collaborating with faculty to align professional development with targeted school improvement goals, and establishing a comprehensive implementation plan for all levels of professional development.</p>	<p>Individuals who need to complete retraining to evaluate teachers.</p>	<p>Upon successful completion, the individual will have satisfied the requirement for retraining in professional practice. This AA must be paired with a student growth academy. (Please refer to the previously listed tables.)</p>
<p>AA 1801 Gathering Evidence During Observations and Conferencing Using the Danielson Model</p> <p><i>For retraining of teacher evaluators in the area of professional practice.</i></p>	<p>This one-day course focuses on increasing inter-rater reliability and controlling bias when collecting, aligning, and rating evidence and conducting post-observation conferences.</p>	<p>Individuals who need to complete retraining to evaluate teachers.</p>	<p>Upon successful completion, the individual will have satisfied the requirement for retraining in professional practice. This AA must be paired with a student growth academy. (Please refer to the previously listed tables.)</p>
<p>AA 3000 Using Student Growth Data in Professional Evaluations</p> <p><i>For retraining in the area of student growth.</i></p>	<p>This one-day academy focuses on the use of assessments and measurement models in determining student growth attributable to individual educators.</p>	<p>Individuals who need to complete retraining to evaluate teachers.</p>	<p>Upon successful completion, the individual will have satisfied the requirement for retraining in student growth. This AA must be paired with one of the AAs focused on professional practice for the population you evaluate to fulfill the entire retraining requirements.</p>

<p>AA 4114 <i>Using Student Growth Data from Diverse Populations in Teacher Performance Evaluation.</i></p> <p><i>For retaining in the area of student growth.</i></p>	<p>The one-day course focuses on understanding implicit bias, differentiating for equity, and coaching more deeply when evaluating student growth for special education, English learners, and early childhood students</p>	<p>Individuals who need to complete retraining to evaluate teachers.</p>	<p>Upon successful completion, the individual will have satisfied the requirement for retraining in student growth. This AA must be paired with one of the AAs focused on professional practice for the population you evaluate to fulfill the entire retraining requirements.</p>
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Principal/Assistant Principal Evaluator Initial and Retraining

Course No./Title	Course Content	Intended Audience	Requirements Met
<p>AA 4050 Illinois Performance Evaluation – <i>Initial and Retraining for Principals and Assistant Principals</i></p>	<p>This two-day in-person course will cover all aspects of evaluation, including principal and assistant principal professional practice and student growth data.</p>	<p>Individuals who need to complete retraining to evaluate principals and assistant principals.</p>	<p>Upon successful completion, the educator will be qualified to evaluate licensed principals and assistant principals.</p>



[Statute Article 24A](#) and [Part 50 Rules Citation](#)

Lapsed Qualification

If you have failed to complete the retraining course(s) within your allotted timeframe, you are prohibited from continuing to evaluate **and** you must complete the relevant retraining requirements **before** commencing evaluations.

****This document was created in partnership with the PEAC Training Committee, if you have questions, please contact your trainer’s sponsoring entity (CPS, IARSS/ROE/ISC, IEA, IPA, IASA or IFT)****